



TOWN OF FLORENCE
EMPLOYMENT OPPORTUNITY

UTILITY SYSTEMS OPERATOR

Opening Date: Monday, July 2, 2012

Entry Wage: \$14.60 - \$16.25 hrly

Closing Date: Open until filled

New Salary Scale Effective: 07/01/12

Status: Full-time, FLSA non-exempt

JOB SUMMARY:

Performs installation, maintenance, and repair work on water distribution and sewer collection systems. Performs technical duties associated with the inspection, testing, sampling, and monitoring of the water distribution and sewer collection system to ensure compliance with safe drinking water standards. Performs technical work locating and marking underground Town utilities using maps, blueprints, and electronic equipment.

PHYSICAL REQUIREMENTS and WORK ENVIRONMENT:

Typical workweek requires working Monday – Friday, 6:00 AM – 2:30 PM; schedule is subject to change to accommodate business necessity. Knowledge of water distribution and sewer collection systems. Employee may be required to carry, push/pull and move objects and materials up to 80 pounds. The Town of Florence promotes a drug/alcohol free work environment through the use of pre-employment drug testing.

EXPERIENCE AND TRAINING REQUIRED:

High school diploma or GED plus one (1) to two (2) years relevant work experience. Must have and maintain a valid Arizona Driver's License.

APPLICATION PROCESS:

Submit the required Town application to Human Resources; resume not accepted in lieu of the completed application (do not write "see resume" on application). Application screening and interview scheduling usually takes 3 weeks from the review date(s) of the recruitment; position open until filled and may be closed without advance notice. Application and job description are available at Florence Town Hall, 775 N. Main St., PO Box 2670, Florence, AZ 85132, by calling (520) 868-7553, or available for download at www.florenceaz.gov

SELECTION CRITERIA:

Applicants whose experience and training are most closely suited to the requirements of the Town may be selected for further testing/interviews. Criteria will be based on job-related knowledge, skills and abilities as listed on the application. The Town of Florence is an EEO/ADA employer.

PRE-EMPLOYMENT REQUIREMENTS:

The following requirements must be met prior to employment:

1. Successful completion of required selection process.
2. Successful completion of a reference and background check.
3. Approval of employment by Department Director and Town Manager.